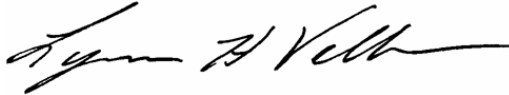


**Date:** March 31, 2005  
**To:** Financials Steering Committee  
**From:** Lynn H. Vellinga  
State Accounting Officer  
**Re:** PeopleSoft Financials Upgrade Status



The State Accounting Office would like to provide you with the latest status of the PeopleSoft Financials upgrade. We felt this could be accomplished through email and did not require a formal meeting. Below you will find the status regarding the upgrade.

#### Change Request

Per the last Steering Committee meeting on February 17, 2005, the SAO completed the change request contract amendment with Accenture for the scope enhancements to the Financials upgrade. It included:

- Analysis of PeopleSoft Chartfield usage/ Budget Structure – Chart of Accounts
  - Analysis would determine whether or not we need to redefine chart of accounts. Intent is to make best use of the chart of accounts.
  - Program budgeting
- Statewide Reporting Strategy
- CAFR Production System Capabilities – are there system capabilities that make this process more efficient?
- Consolidated Bank Accounts
- Billing Module

The contract amendment for the analysis of the above listed areas was signed on March 18, 2005 and Accenture began the project on Monday, March 21, 2005.

In order to successfully complete the analysis in the short time frame it is critical to have agency participation. A letter will go out to a select group of agency heads asking for their Accounting Director or someone of their selection to participate for 6 weeks in the chart of account analysis. We are currently scheduling sessions with agencies and getting good participation.

Accenture is working with the SAO to update the overall work plan with the schedule changes based on the scope enhancements. The overall plan should be completed no later than April 7, 2005. We are still on target to go live July 2006 even with adding the scope changes to the upgrade project.

#### Fit Gap Sessions

The fit gap sessions began in February and will continue to early July 2005. The general accounting and budget fit gap sessions have been delayed due to the change request. Once the COA analysis is complete, the fit gap sessions already completed will be revisited to determine if there are any changes that need to be reconsidered or included.

**Newsletter**

The project communication team recently published a newsletter that was distributed to all PeopleSoft agencies through the Financial Systems listserv. We plan to publish a newsletter about every 2 months during the upgrade project.

The next Steering Committee meeting will be scheduled for late May 2005. At that point we should be able to provide you a more detail update on the chart of account analysis being performed over the next 6 to 8 weeks.

Thanks for your support of this project. If you have any questions or would like more information, please contact Lynn Vellinga, State Accounting Officer, or Sherrie Southern, SAO Financial Systems, at 404-656-2133.